

NORTH KERN CHRISTIAN SCHOOL

Association of Christian School International Member School

710 Peters St. Wasco, CA 93280 (661) 758-5997 FAX (661) 758-4370 nkcs@northkernchristian.org

Dear Prospective Parent,

Thank you for choosing NKCS Preschool. Enclosed you will find an Application of Enrollment, a Tuition & Proxies Agreement and a Price List. Please fill out the forms and return them to the school at your earliest convenience, the Price List is to keep for your records. Below I have listed the steps you will need to follow to fully enroll your child in preschool:

1. Upon returning with your completed paperwork the next step you will need to take is to pay our registration fee. Our annual registration fee is \$70 if enrolling before our Christmas break and \$35 if enrolling after our Christmas break and is non-refundable. Once the registration fee has been paid your child's spot is secured in our preschool.

2. You will then be given a set of state required documents to fill out. One of those documents is a Physician's Report. This form will need to be filled out by your family doctor, please be sure they complete the entire form before leaving the doctor's office. If your child has had a physical in the last year, the doctor may fill out the form based on that physical without needing a new appointment. You will also need to bring in a current copy of your child's immunization records (yellow card), and proof of a TB skin test. The skin test must have been performed within the last year.

4. You will need to read and complete ALL forms thoroughly and return them to the school BEFORE the date you would like your child to start school.

If you would like to visit the preschool, observe the teachers or speak with me about enrolling your student, please call ahead and make an appointment. This will insure I am available to show you around and answer your questions. The best time for an appointment is between 9am and 11am and 3 pm to 5pm, when the students are not eating our naptime, so you can observe their daily activities. We are excited to take part in the lives of your little ones and look forward to having him/her in our school. Thank you for your interest in our school we look forward to ministering to your family.

Sincerely,

Menele Miller

NKCS Preschool

NKCS Preschool
710 Peters Street
Wasco, CA 93280
661-758-6889
LIC # 150405029

APPLICATION OF ENROLLMENT

Date of Application _____

Child's Full Name _____

(Last) (First) (Middle) _____

Name child should go by and learn to spell in the classroom _____

Address _____

(Street) (City) (Zip Code) _____

Birth date _____

Age _____

Boy _____

Girl _____

Desired days for applicant's attendance: (please circle one) _____

Pick Up Times: Full Day(5:15) School Day(3:30) Half Day(12:15) _____

of Days _____

Enrollment needed for: Fall _____

Spring _____

Parent/Guardian #1 _____

Mr./Mrs./Ms./Name _____

Home Address: _____

Email Address: _____

City/State/Zip: _____

Relationship to Student: _____

Billing Party? Yes / No _____

Employer/Occupation: _____

Work Phone: _____

(Information continued on the back of this form)

Parent/Guardian #2 _____
Mr/Mrs/Ms/Name _____
Home Address : _____
Email Address _____
City/State/Zip : _____
Relationship to Student: _____
Employer/Occupation: _____
Lives with Student? Yes / No _____
Billing Party? Yes / No _____
Work Phone: _____
Home Phone: _____
Cell Phone : _____

Siblings currently attending NKCS (list names & grade) _____

How did you hear about North Kern Christian Preschool? _____

If your family presently attends church, please give the church name, pastor, and how long you have attended the church. _____

(Church name) (Pastor) (How long attending?) _____

Has your child ever been in an early education center before? Yes _____ No _____
If yes, where? _____
Does your child have special physical conditions/allergies that we should be aware of? _____
Yes _____ No _____ If yes, explain _____

Please list any other information which you feel would be helpful to the Director before your child is admitted. _____

Tuition Options	7:15 am - 12:15pm	7:15am - 5:15pm	7:15am - 3:30pm	School Day Rate
Half Day	\$286	\$378	—	
Full Day	\$399	\$532	\$479	
	\$485	\$646	—	
5 days/week	\$571	\$760	\$684	

Toilet Trained Prices:

*** ALL TUITION PRICES INCLUDE LUNCH AND SNACKS**

Registration/Activity Fee: \$70 per year, \$35 for those registering during the second semester, per child. Tuition Fees: The preschool and daycare fees are based on an annual tuition for the entire school year, August-May, and are not based on the number of school days in each month (therefore, NO CREDIT will be given for Thanksgiving, Christmas and Easter Breaks or Monday Holidays). Tuition may be paid in full for the year or in 9 monthly installment payments as indicated below. Tuition is due and payable the first of each month beginning in September and is late after the 10th of the month. We will prorate tuition in August based on the prices below. August tuition is due 10 days from the 1st day of school. We encourage voluntary electronic fund payment for tuition.

North Kern Christian School
 Tuition & Policies Agreement for Preschool 2020-21
 Dept. of Social Services License No. 150405029

Service Fee: Tuition received after the 10th of the month is subject to a \$15.00 late fee. There will be a \$30.00 service charge for returned checks. After 1 returned check we will no longer accept personal checks for the remainder of the school year.

Late Pick-Up Fee: There is a fee of \$1.00 per minute that the child is here after their scheduled enrollment time up to \$20.00 for a half day enrollment and \$30.00 for a full day enrollment.

Enrollment Days: Enrollment for less than 5 days per week is generally on the following schedule; 2 days/week -- Tues/ Thurs, 3 days/week- Mon/Wed/ Fri. Other partial week schedules may be available based on openings. Special weekly schedules may be subject to a higher fee. Once days are filled, priority will be given to those applicants with siblings already enrolled in NKCS and those applying for the greater number of days and hours.

Absences: When a child in enrolled, his/her place is reserved for that day in order to maintain a teacher/ child ratio. Therefore, no credit or make up days can be given for days he/she is absent from school. If space is available, an occasional extra day or time can be arranged, with fees charged for the extra time.

Drop in Fee: The drop-in fee for 1 full day (7:15am-5:15pm) is \$30.00 per full day, \$20.00 for a half day drop in (7:15am-12:15pm).

Notice of Withdrawal/Change
The school requires a two-week advance, written notice when withdrawing a child from the school. Otherwise, the parent is responsible for two weeks tuition charged from the date the school in notified in writing. Also, and changes made to the student's enrollment and tuition will take affect on the 1st day of the next month. Two weeks' notice is required to change enrollment status and tuition fees.

State Licensing Requirements:

1. "Community Care Licensing shall have the authorization to interview my child, or the staff, and to inspect and audit my child or facility records without my prior consent. The licensee shall make provisions for private interviews with my child or staff member, and for the examination of all records relating to the operation of the facility." (Community Care Licensing may or may not allow a staff person to be present during the interview.)
2. "The Department of Licensing agency shall have authority to observe the physical condition of my child without my prior consent, including conditions which could indicate abuse, neglect, or inappropriate placement and to have a licensed medical professional physically examine the child(ren)"

As the parent(s)/guardian of _____ I/We understand the Department requires my/our signing this form for my/our child to attend this facility. Also, I certify that all information pertaining to the enrollment of my child is accurate. I/We also acknowledge the electronic payment stipulation as outlined above and agree to the terms specified.

Date Mother/Guardian Signature

Date Father/Guardian Signature

Date Director's Signature

For Office Only, please do not write below line.

Registration/Activity Fee: _____ (non-refundable)
Day(s) and Time Attending: _____
Tuition/ Day Care Charges _____ Per Month